

**Electoral Education at grassroot and district  
level for Democratic Governance (EEDG) Project  
(DCI-NSAPVD/2021/271844)**

# ***Midterm Evaluation Guideline(draft)***

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## *Abbreviations*

EEDG	Electoral Education at grassroots and district level for Democratic Governance
HCDA	Himalaya Conservation and Development Association
HHs	House Holds
JN	Jagaran Nepal
PAU	Project Advisory Unit
PMC	Project Management Committee

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## **A. Background:-**

Jagaran Nepal has been implementing the project titled "Electoral Education at Grassroots and District Levels for Democratic Governance (EEDG)" in five districts of Karnali Zone. It is funded by **European Union (EU)**. The overall objective of the project is ***to contribute towards strengthening the role of citizens in the electoral process so as to ensure a responsive, accountable, and democratically elected government.*** The action has been implemented in partnership approach. Jagaran Nepal is leading as implementing organization and Himalaya Conservation and Development Association (HCDA) of Humla is a co-implementing partner. The project covers all five districts - Mugu, Kalikot, Humla, Jumla and Dolpa of Karnali Zone of Nepal.

The following are the specific objectives of the project:-

- *To enhance the capacity of inclusive potential leaders of districts and VDCs on critical information, knowledge of electoral process and governance;*
- *To aware and motivate districts and VDCs' citizens on overall electoral process and its importance on democratic governance; and*
- *To monitor/observe the election (local and national) and act as citizen forum for election monitoring at district and VDC levels for free, fair and democratic election.*

Midterm Evaluation is an analysis of achievement till date, current situation of project and the process of implementation. In the initial phase, some baseline indicators of the project were set. Based on that, the study will focus to determine the actual achievement till date. It will also determine the gap between present situation and projected final destination of project which will help us to develop the future strategies to fulfill these gaps. This guideline is prepared to establish the principles and procedures for the midterm evaluation of the Electoral Education at grassroots and district level for Democratic Governance (EEDG) project.

## **B. Objective of the Midterm Evaluation**

The overall objective of the Midterm Evaluation is "To assess the progress of the EEDG project". The following are specific objectives of the study:-

- To compile and collect progress data for each of the indicators of log frame and present a summary table with all indicators.
- To assess the overall progress of the EEDG project;
- To recommend the possible strategies to be developed for achieving the result of the action.

### ***C. Area of the Midterm Evaluation***

There are five districts namely Humla, Dolpa, Mugu, Kalikot, & Jumla; and 134 VDCs in Karnali Zone. The project has consolidated its programs in 75 VDCs (15 VDCs of each district) out of 134. Midterm study will be covered the information of project area including central & regional level. The information will be collected based on baseline study but the area of the study will remain the same.

#### D. Steep and Process of Midterm Evaluation

Steep	Activities	Methods/Process	Source of Information	Time/ Duration	Responsibility
Preparation of Data Collection	Selection of Researcher	Head hunting from roster. Special priority will be given to the researcher who were involved in baseline study of the project	Roster of JN	March 2 <sup>nd</sup> week 2013	Jagaran Nepal
	Preparation of study tools	Develop tools such as questionnaire, check list as per need of project	Refer Log frame of EEDG project to develop tools.	March 2 <sup>nd</sup> week 2013	Researcher
	Sharing & feedback evaluation tools	Arrange Meeting with Researcher, Jagaran Nepal & EEGD team		March 2 <sup>nd</sup> week 2013	Researcher/JN
	Data collection	Field visit, Sharing meeting / Interview	District partners. Project Staffs, DEO, DDC, NGOs & GOs office	3 <sup>rd</sup> - and 4 <sup>th</sup> week of March 2014	Researcher
Data Processing	Data collection at central level	Sharing meeting / Interview	ECN, NEOC	4 <sup>th</sup> week of March 2014	Researcher
	Compiling/Collecting data from district & Data computing	Review of data & Computer entry		4 <sup>th</sup> week of March 2014	Researcher
Data Analysis	Data analysis & Presentation of data analysis	Tabulation, graph, chart		1 <sup>st</sup> week of April 2014	Researcher
	Sharing of study and collecting feedback/suggestion on study	Meeting with JN/EEDG team		1 <sup>st</sup> week of April 2014	Researcher
Report Writing	Preparation & submission of report	Electronic Version		1 <sup>st</sup> week of April 2014	Researcher
	Dissemination of report	Disseminate report to District, HCDA, District Organizations, European Union etc.		1 <sup>st</sup> week of April 2014	JN/HCDA

### **E. Participation:-**

The participation of Excluded community like Dalit, Poor and women will be **taken under consideration** during the Midterm Evaluation. The consultation meeting with major stakeholders will be organized at different levels.

### **F. Resources**

Total financial resource for midterm evaluation is NRs 1,36,000(in words: One Lakh Thirty Six Thousand only)

### **G. Duration of Midterm Evaluation:-**

Total duration of the study will be **a** month. Probably, this study will start from 2nd week of March 2014 and end **by the** 1<sup>st</sup> week of April 2014.

### **H. Monitoring:-**

Overall monitoring of works will be carried out by Jagaran Nepal but District Organization-HCDA will also **be** responsible to monitor and support the midterm evaluation for better quality. Necessary feedback and other inputs will be provided as per need.

### **I. Report of the Study:-**

Researcher is responsible to prepare a report of the study. He/She will submit a draft copy of the report to Jagaran Nepal by the end of the study. Jagaran Nepal will provide necessary inputs and finalised **report** will be produced in hard copy. The report will be disseminated to European Union, HCDA, District Partners and other concern stakeholders.

#### J. Annexes

1. Photograph
2. List of place visited
3. List of stakeholders consulted